Cradle Coast campus Access Card Request Form

Name: ..........................................................................................................

Date: ........../....../.........

Phone: (H) ........................................................................... (W) ................................................................ MOBILE: ..........................................................................................

University email contact: ..........................................................(i.e. @postoffice.utas.edu.au)

No. of units in Semester 1: ........................................ No. of units in Semester 2: ..........................................................

Student/Staff ID Number: .......................................................... ID Expiry Date: ........../....../.........

☐ Undergraduate Student  ☐ Postgraduate Student..Honours/Masters/Phd  ☐ Staff  ☐ Affiliate

Access Requirements

☐ Cradle Coast campus Learning Hub
☐ Wellness Centre
☐ University Campus Link – (Postgraduate)

Details and Conditions of Use

- A $15.00 refundable deposit is required for access cards. Campus access will be withdrawn on Friday 23rd December, 2011 and re-established on request the following year, if required. Campus access is not available during Official University Closures.

- ENTRY – Present your card to the respective reader. Access to the Learning Hub, Toilets and Wellness Centre is available to UTAS students and staff. Wellness Centre affiliate members are permitted to access the Wellness Centre and toilets only and must vacate the building upon exiting the Wellness Centre facilities. Wellness Centre access is via membership.

- Should access to other areas be attempted, the alarm system will activate and you may be liable for costs incurred. Please do not open any perimeter doors or windows. EXIT (excluding emergencies) is via the main entrance doors only using the green release button.

- Your card is not transferable; you may not lend it to, or allow other persons to accompany you into the campus after hours. The Security system identifies users and records all access and exit.

- Security personnel conduct random campus checks – Identification may be requested. If not produced, you will be asked to leave the premises.

- Food or drink is NOT permitted in the Learning Hub/Library or Wellness Centre (water is acceptable in a vessel with a lid.

Please report any defects or problems to Reception or email ccc.support@utas.edu.au

Remember - Misuse of University facilities or access privileges will result in cancellation of access.

Security Cameras are in operation at the Cradle Coast campus.

☐ Upon receipt of this card I agree to abide by the above conditions.

Signature: .................................................................................. Date: ........../....../.........

Office Use: - refer over.
Office Use:

Access Card: 
Receipt Number: 

Date: ____________________ID Expiry: ____________________Verified by: ________________ Access prog: ____________________

After Hours access re-activated.

Date: ____________________ID Expiry: ____________________Verified by: ________________ Access prog: ____________________
Notes: __________________________________________________________________________________________

Date: ____________________ID Expiry: ____________________Verified by: ________________ Access prog: ____________________
Notes: __________________________________________________________________________________________

Date: ____________________ID Expiry: ____________________Verified by: ________________ Access prog: ____________________
Notes: __________________________________________________________________________________________

Date: ____________________ID Expiry: ____________________Verified by: ________________ Access prog: ____________________

Wellness Centre:

Date: ____________________Rec No: ____________________W/C Expiry: ____________________Access prog: ____________________
Affiliate Details: How: ____________________ID No: ____________________Expiry: ____________________

Wellness Centre Membership Renewal

WC Expiry: ____________________Rec No: ____________________Date: ____________________Access prog: ____________________
Affiliate Details: How: ____________________ID No: ____________________Expiry: ____________________

WC Expiry: ____________________Rec No: ____________________Date: ____________________Access prog: ____________________
Affiliate Details: How: ____________________ID No: ____________________Expiry: ____________________

WC Expiry: ____________________Rec No: ____________________Date: ____________________Access prog: ____________________
Affiliate Details: How: ____________________ID No: ____________________Expiry: ____________________

WC Expiry: ____________________Rec No: ____________________Date: ____________________Access prog: ____________________
Affiliate Details: How: ____________________ID No: ____________________Expiry: ____________________

Card returned: ____________________Refunded: ____________________Access disabled: ____________________Staff: ____________________

Other facilities if student withdrawal. ☐ ID card: ☐ email listing: ____________________